**chjcy lkguh iqjkfoKku laLFkku] y[kuÅ**

**BIRBAL SAHNI INSTITUTE OF PALAEOSCIENCES, LUCKNOW**

¼Hkkjr ljdkj ds foKku vkSj izkSn~;ksfxdh foHkkx dk ,d Lok;Rr’kklh laLFkku½]

53, fo’ofon~;ky; ekxZ] y[kuÅ & 226 007

**nwjHkk"k] eksckby ,oa baVjusV izfriwfrZ Hkqxrku nkok QkeZ**

**ekg-------------------------**

igpku la[;k%------------------

cSad [kkrk la[;k----------------

1. laLFkku ds deZpkjh dk uke-----------------------------------------------------------------------------------------------------------------------------
2. in uke ¼xzqi&xzsM½ lfgr-----------------------------------------------------------vuqHkkx@izHkkx-------------------------------------------------------
3. orZeku is cS.M---------------------------osru-------------------------xzsM is@ysoy--------------------------------------;ksx----------------------------

**nkos dk fooj.k**

**¼tks ykxw u gks mls dkV nsa½**

/kujkf’k ¼fcy@jlhn ds vuqlkj½

1. nwjHkk"k la[;k-------------------------------------------- :i,---------------------------

¼baVjusV lfgr nwjHkk"k] czkMcS.M@fcuk baVjusV] czkMcS.M dusD’ku½

1. eksckby ua-------------------------------------¼dsoy iksLV isM dusD’ku gsrq½ :i,---------------------------

¼eksckby Qksu baVjusV@fcuk baVjusV lqfo/kk ds lkFk½

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| **S No.** | **Bill No.** | **Date** | **Period** | | **Amount** |
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1. izekf.kr fd;k tkrk gS fd mijksDr yS.Mykbu nwjHkk"k esjk O;fDrxr@ch-lk-iq-la n~okjk baVjusV lqfo/kk ds lkFk] czkMcS.M@fcuk baVjusV] czkMcS.M dusD’ku gSA
2. izekf.kr fd;k tkrk gS fd mijksDr eksckby Qksu iksLV isM (Post Paid) dusD’ku gSA
3. izekf.kr fd;k tkrk gS fd mijksDr nwjHkk"k@eksckby Hkqxrku ds fcy@jlhn dh ewy izfr layXu gSA
4. izekf.kr fd;k tkrk gS fd esjs n~okjk mijksDr nwjHkk"kksa esa baVjusV] czkMcS.M lqfo/kk dk ykHk mBk;k@ugh mBk;k tk jgk gSA
5. izekf.kr fd;k tkrk gS fd esjs thoulkFkh Jh@Jherh@MkW--------------------------------------------------inuke---------------------------ch-lk-iq-la esa lsokjr gSa] muds n~okjk mDr nwjHkk"kksa dk nkok ugha fy;k tk,xkA
6. izekf.kr fd;k tkrk gS fd mDr Hkqxrku esjs n~okjk fd;k x;k gSA

¼deZpkjh ds gLrk{kj½

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**OFFICE USE ONLY**

BSIP Branch may please find enclosed above bills for Rs…………………regarding reimbursement of Telephone/Mobile/Broadband charges submitted by Shri/Smt./Ms………………………………………………………after scrutiny of the claim, the admissible amount comes to Rs…………………for payment.

**Certified that:**

1. Necessary entries have been made at Page No…………..Serial No………in the Telephone Bill Register.
2. The Bill(s) is/are in order and may be paid by BSIP Branch. Steps have been taken to ensure that double payment is not made on this account.
3. Sanction to Incur an expenditure amounting to Rs……….…has been obtained from the Competent Authority vide note dated……………..

**Section Officer (Works & Building) Accounts Officer**