

Nomination For Death-cum-Retirement Gratuity

When the Government servant has no family and wishes to nominate one person or more than one person.

..... having no family, hereby nominate the person/ persons mentioned below and confer on him/them the right to receive to the extent specified below, any gratuity that may be sanctioned by the Central Government in the event of my death while in service and the right to receive on my death, to the extent specified below, any gratuity which having become admissible to me on retirement may remain unpaid at my death:

Original nominee (s)			Alternate nominee (s)		
Name and address of nominee / nominees	Relationship with Government servant	Age	Amount of share of gratuity payable ★	Name, address, relationship and age of the person or persons if any, to whom the right conferred on the nominee pre-deceasing the Government servant or the nominee dying after the death of the Government servant but before receiving payment of gratuity	Amount of share of gratuity payable to each ★★
(1)	(2)	(3)	(4)	(5)	(6)

This nomination supersedes the nomination made by me earlier on..... which stands cancelled.

NOTE (i) The Government servant should draw lines across blank space below the last entry to prevent the insertion of any name after he has signed.

(ii) Strike out which is not applicable.

Dated this day of 198 at

Witness to signature

1.
2.

Signature of Government
servant

(To be filled in by the Head of Office / Audit Officer)

Nomination by

Designation

Office

Signature of Head of Office /
Audit Officer

Date

Designation.....

★ This column should be filled in so as to cover the whole amount of the gratuity.

★★ The amount / share of the gratuity shown in this column should cover the whole amount!

Nomination for Death-cum. Retirement Gratuity

When the Government servant has a family and wishes to nominate one member or more than one member, thereof.

I hereby nominate the person/ persons mentioned below who is/are member(s) of my family, and confer on him/them the right to receive, to the extent specified below, any gratuity that may be sanctioned by the Central Government in the event of my death while in service and the right to receive on my death, to the extent specified below, any gratuity which having become admissible to me on retirement may remain unpaid at my death:-

Original nominee (s)				Alternate nominee (s)	
Name and address of nominee / nominees	Relationship with Government servant	Age	Amount of share of gratuity payable to each★	Name, address, relationship and age of the person or persons if any, or whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the Government servant or the nominee dying after the death of the Government servant but before receiving payment of gratuity.	Amount of share of gratuity payable to each★★
(1)	(2)	(3)	(4)	(5)	(6)

This nomination supersedes the nomination made by me earlier on which stands cancelled.

- Note (i) The Government servant shall draw lines across the blank space below the last entry to prevent the insertion of any name after he has signed.
- (ii) Strike out which is not applicable.

Dated this day of 198 at

Witness to signature
 1.
 2.

Signature of Government Servant

★ This column should be filled in so as to cover the whole amount of gratuity payable to the nominee.