

**BIRBAL SAHNI INSTITUTE OF PALAAEOSCIENCES, LUCKNOW**

No. BSIP/Registrar/2017/L-1456

Dated: March 08, 2017

**OFFICE MEMORANDUM**

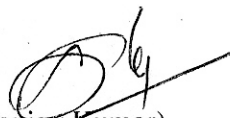
The Director, BSIP has been pleased to constitute the Canteen Monitoring Cell (CMC) comprising with following members for improvement and monitoring the quality of food, daily routing work of canteen and arrangement of refreshment through canteen of any function organized in BSIP:

**CANTEEN MONITORING CELL (CMC)**

- |                               |   |        |
|-------------------------------|---|--------|
| 1. Shri V. P. Singh, TO 'D'   | : | Member |
| 2. Shri Mishri Lal, Assistant | : | Member |
| 3. Ms Shalini Sharma, JRF     | : | Member |

The above CMC will work with coordination of engaged canteen contractor for monitoring of food quality and arrangement of refreshment through canteen of any function organized in BSIP. The menu of refreshment within prescribed financial limit will be provided by Convener, Staff Welfare Committee for regular functions including farewell of staff and for other than regular functions it will be decided by the Convener of function. The advance required for arrangement of refreshment of any function organized in BSIP will be withdrawn by one from two regular staff of CMC on rotation basis. The above committee will work under supervision of Staff Welfare Committee.

Further, Director, BSIP has also been pleased to nominate Dr. Kamal Jeet Singh, Scientist 'F' as new Convener of the Staff Welfare Committee since Dr. Jyotsana Rai, Scientist 'F' is going to be superannuate on May 31, 2017.

  
(Sanjay Kumar)  
Registrar

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2. Director's Office/Registrar's Office
3. Incharge, Computer Cell – for email to all staff and everyone@bsip.res.in
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